

REPUBLIC OF SERBIA
INSTITUTE FOR STANDARDIZATION OF SERBIA
Number: 6737/14-51-06 / 2018
Date: 11/26/2018. years

Subject: Amendments to the tender documentation JN 4 / 2018D, for the public procurement of a small value for the document management system, no. 4 / 2018D, in accordance with Article 63 of the Law on Public Procurement ("Official Gazette of RS" No. 124/2012, 14/2015 and 68/2015)

In accordance with Article 63. Of the Law on Public Procurement, the amendments to the tender documents are made in the following way:

1. On page 3/57 of the the tender documentation, Chapter I, item 1 is amended and now reads as follows:

1. Contracting authority data:

Institute for Standardization of Serbia (hereinafter Institute) in the amount foreseen by the Procurement Plan of the Institute for 2018, for the first phase of project realization:

- Phase of analysis, document flow planning services, detailed description of the offered DMS solution, hardware (server and scanner) delivery, - deadline 30 days (development of database models - conceptual and physical level, service model and data flows in the system in cooperation with ISS employees, server and scanner delivery);

The German Metrology Institute (PTB) will then conclude a special contract with the best contractor for the following phases of project implementation:

- Phase of functionality testing of workflows, desired characteristics and system performance - 60 days
- the delivery and training phase, which includes: delivery of produced software documents, delivery of information, models, technical documentation and procedures for the use of the system, user instructions; At this stage, a record of the receipt of software, a certificate of license or code for a permanent license and user licenses for using the DMS system for 61 employees at the Institute is issued, after which the solution can be actively used - the deadline is 90 days
- the maintenance and monitoring phase of the system, which includes eliminating the observed defects, monitoring and displaying system performance indicators and resource utilization; (60 days)
- methodology for reporting error in realization and exploitation and guaranteed response time - error correction (error is any observed defect in the functioning of the solution, may occur during development, at the transition between phases, during phases or during system exploitation).

Address: street Stevana Brakusa No 2, 11030 Belgrade.

PIB: 105801694, MB: 17740580, Code: 8413

Internet page: www.iss.rs

The amended tender documentation is Attached.

2. On page 8/57 of the tender documentation, Chapter III, point 6.1, item 9 is changed and now reads: "implemented advanced search functions, according to metadata, full text search in open OCR or other form of electronic document (pdf, hml , word ..). "

3. On page 10/57 of the tender documentation, Chapter III, item 7 is amended and now reads as follows:

"7. Requirements for hardware solution:

- Private storage / server with the operating system on which DMS will be installed. Indicative capacity of 5 TB with accompanying hardware that would satisfy the optimal performance of the DMS system.

Character name	Character description
Processor	Intel Xeon Bronze 3106 8C nHT 1.70 GHz
Operating system	Windows server 2016 or newer
Number of Processors	1
Core by Processors	8
Graphics card	integrated
Memory	16GB (1x16GB) 1Rx4 DDR4-2666 R ECC, 24 slots, expandability up to 3TB
Hard drive	Expansion capability Dual SD card or Micro SD card minimum 2xHD SAS 126 600gb 10k 512 hot pl 3'5
RAID	Hardware Controller with RAID 0, 1, 1E, 10, 5, 50 supported levels
Power supply	Redundant power supply hotplug platinum efficiency
Network	6X 1Gb RJ45, a separate management port
Interface	5X USB 3.0, VGA Interface, RS232-C forward
Warranty	2 years for parts and work at user's location, response of the next business day. Possibility to check the warranty on the manufacturer's website
Following documentation	Catalog of manufacturers (datasheet)

- 2 network scanners with the ability to integrate with DMS, the following features:
 - Color scanning
 - possibility of single and double scanning of the front and back of the document in one pass; Resolution 600x600dpi and more
 - Scan speed: minimum 50 pages per minute (50 ppm) for single-sided black and white scanning at 200 dpi (50 ppm, simplex, 200dpi) FTP network
 - Scanning resolution 600 dpi x 600 dpi (horizontal-vertical)
 - Automatic paper size detection
- Automatic multi-page feed detection (automatic document feeder);
- output format JPEG, TIFF, BMP, PDF, PDF / A;
- connection to a computer: Hi-Speed USB 2.0
- support for wia / twain / isis drivers

The amended tender documentation is Attached

4. On pages 10/57 and 11/57 of the tender documentation, Chapter III, item 8 is amended and now reads as follows:

8. Phases of the project

Project implementation activities should be divided into several phases that will be further harmonized with the Bidder.

The Bidder should describe the following phases in the realization of the project:

1. Phase of analysis, document workflow planning services, detailed description of the offered DMS solution, hardware (server and scanner), - deadline 30 days (development of database models - conceptual and physical level, service model and data flows in the system in cooperation with ISS employees, server and scanner delivery);
2. Phase of functionality testing of workflows, desired characteristics and system performance - 60 days

3. The delivery and training phase, which includes: delivery of produced software documents, delivery of information, models, technical documentation and procedures for the use of the system, user instructions; At this stage, a record of the receipt of software, a certificate of license or code for a permanent license and user licenses for using the DMS system for 61 employees at the Institute is issued, after which the solution can be actively used - the deadline is 90 days
4. Maintenance and monitoring phase of the system, which includes remedying the observed defects, monitoring and displaying system performance indicators and resource utilization- the deadline is 60 days;
5. Methodology of reporting errors in realization and exploitation and guaranteed response time - error correction (error is any observed defect in the functioning of the solution, can occur during development, at the transition between phases, within the phase or during the exploitation of the system).
6. Warranty period: from 36 months for the supplied software.

The Institute carries out the first phase of the project implementation with this public procurement, and the remaining phases of the project are implemented on the basis of a specially concluded contract, with the Metrology Institute of Germany (PTB).

The amended tender documentation is Attached.

5. On page 15/57 of the tender documentation under the conditions "- that it has been authorized by the manufacturer of the equipment offered for sale on the territory of the Republic of Serbia", the sentence relating to the evidence is changed and now reads as follows:

"Evidence: that the tenderer is authorized by the manufacturer of the equipment offered for sale on the territory of the Republic of Serbia - a certificate, a guarantee or a statement from the manufacturer of the goods offered, certified and signed by the responsible person of the manufacturer referring to the subject purchase, addressed to the Purchaser, it is guaranteed that the Bidder will deliver the original goods and which must contain the information on the manufacturer's guarantee for the offered goods. "

The amended tender documentation is Attached

6. On page 16/57 of the tender documentation, the sentence "The bid is considered timely if received by the contracting authority by 30 November 2018, until 10:00 am on the last day of the deadline". and now reads: "The offer shall be considered timely if it is received by the contracting authority by 05. december 2018, by 10:00 am on the last day of the deadline."

7. On page 18/57 of the tender documentation, item 9.2 is changed and now reads:

"9.2 Requirements regarding the warranty period

Guarantee - Public Procurement of Goods-Document Management System may not be shorter than 24 months from the date of receipt of hardware or 36 months for software. "

The amended tender documentation is Attached

8. On page 26/57 of the tender documentation, the table 5)is changed and now reads:

5) BID for goods - document management system, PP no.4/2018D, with a price structure.

No.	Phase/Description	Price excl.VAT	- Import duties and other charges	Price with VAT
1	Phase of analysis, document flow planning services, detailed description of the offered DMS solution, hardware (server and scanner) delivery (development of database models - conceptual and physical level, service model and data flows			

	in the system in cooperation with ISS employees, server and scanner delivery);			
TOTAL PRICE (excl. VAT)				

9. On page 27/57 of the tender documentation, the table is changed and now reads:

Bid validity term:	_____ days from the bid opening day
Delivery term	_____ days from the the moment of receiving the request of the contracting authority (not longer than 30 days)
Maintenance period, within the warranty period	_____ months for hardware _____ months for the software
Warranty term	_____ months from the date of delivery for the hardware _____ months from the date of delivery for the software

The amended tender documentation is Attached.

10. On page 28/57 of the tender documentation, Article 2 is changed and now reads as follows:

Article 2.

The supplier is obliged to implement a system that meets the characteristics required by the Contracting Authority in the tender documentation, as follows: Phase of analysis, document flow planning services, detailed description of the offered DMS solution, hardware and server delivery (development of database models - conceptual and physical level, service model and data flows in the system in cooperation with ISS employees, server and scanner delivery);

11. On page 29/57 of the tender documentation, Article 7 is changed and now reads as follows:

Article 7

The Supplier is obliged to deliver to the Contracting Authority the stage of design and implementation of the solution, as well as the delivery of the hardware, within _____ days from the moment of receiving the request of the contracting authority.

The amended tender documentation is Attached

12. On page 29/57 of the tender documentation, the first paragraph of Article 9 is changed and now reads as follows:

"The Supplier guarantees the quality of the delivered goods within ____ months from the delivery of hardware items, or ___ months from the delivery of the goods for the software."

The amended tender documentation is Attached.

13. On page 38/57 of the tender documentation, in the "XV FORM: CONFIRMATION", the part of the sentence "performed the delivery of the system" is changed and now reads "implemented the system implementation".

The amended tender documentation is Attached

Commission